



Accounting Services

PO BOX 276
Esperance WA 6450
T: (08) 90716333

admin@allangoveandco.com

A.B.N 98097041499

Rental Property Checklist

In order for our agents to successfully reduce your tax liability on rental property income please provide the following information where applicable.

Details of the following income;

- Period the property was rented for (in weeks or start and end date)
- All rental fees received
- All interest received
- Details of bond withheld (when tenant leaves)

Details of the following expenses;

- Advertising for tenants
- Body corporate fees
- Borrowing expenses (bank fees and interest on mortgage)
- Cleaning
- Council rates
- Gardening / lawn mowing
- Insurance premiums paid
- Land tax paid
- Legal fees relating to the rental property
- Pest control fees paid
- Property agent fees and commissions
- Repairs and maintenance
- Travelling expenses related to inspecting, maintaining or collecting rent for the property
- Postage, stationary, telephone, internet
- Water charges
- Other utility charges
- Any other rental expenses

Details of the following capital expenses:

- Purchase of any assets including white goods
- Cost of improvements to property

* As of the 2018 financial year you will no longer be able to claim the travelling cost associated with inspecting, maintaining or collecting rent on a residential property.